



PTAC Agenda September 2022 BOARD MEETING Notes - 2:30pm

Attendees: Monet, Martha, Molly, Colleen, Emily, Sarah, Nancy

Principal Update

- Updates from Nancy Pitz and Martha
 - WatchDog - Next Tuesday 9/27 - 6p-7:30
 - Will there be food or dinner at the event? Yes we should, food is an expectation and a draw.
 - Molly - has ask out for Pizza donation - will have info by tonight
 - If in case the pizza is not donated - there is money
 - Sarah will make a flyer - dads, grandfathers, and caregivers - any one who wants to join "Role models"
 - Starts with pizza in Cafeteria - then move dads to library for presentation and kids go outside, Dads go to gym fto sign up
 - NEED - about 10 volunteers to watch kids outside and setup chairs in library/teardown, serve pizza
 - Movie Night
 - Options: Hotel Transylvania, Hocus Pocus, **Minions**, Luck
 - Board Pick - Minions
 - Sarah - send Nancy a flyer - with Movie info and Common Sense info
 - Kona Ice
 - Food Truck? Molly looking at options
 - Once we know about food - include forms of payment in communications
 - Cougar Campaign
 - How do we track who is making contributions
 - There used to be class competitions - but that is no more
 - Molly - there is no tracking of contributions, teachers are unable to know. The only people with access are Monet, Maggie and Molly - there is clear responsibility here with the board that the data would never be shared.
 - Parents have asked Nancy who knows who/how much people are contributing.
 - Communications about cougar campaign - telling families about what the money is going to
 - Gift Cards
 - December date - why was this put in?

- Colleen put it in as an effort to get the teachers to use them, it is not necessary. Per Martha - often teachers want to use them for a special project during the year.
 - All agree - say by end of February for using gift cards
 - Grant Forms
 - Not set out yet
 - Will send around of 1st of each month - to give people time to apply
 - Keep language for spending gift card first
- Discovery Lab \$\$ request
 - All agree to fund it
 - Mr. Tank should contact Maggie - Molly to help facilitate ordering/paying for
- WatchDog
 - Are we selling shirts or promoting "buy online"?
 - We have some left from previous years - should we sell?
 - Agree - NO, don't sell - keep extras for "borrowing" if needed

VP Fundraising

- Cougar Campaign - \$50k goal
 - As of this morning, we are just shy of \$17k!!
 - We will be onsite for drop off on Friday morning before All-School Movement to promote
 - Emily and any other volunteers
- Niwot Trot - \$7k goal
 - Pending registration, it looks like we will hit our goal for this event
 - Registration is down, but often last week regs increase
 - Sarah to make a new flyer for doors and Niwot Market, advertise around the community
- Communication this week should focus on
 - Niwot Trot, WatchDog, Movie
- WATCH Dogs - \$500 goal?
 - Still trying to get pizzas donated - we have \$700 in budget with \$200 used for kit. May we use the remaining \$500 for pizza if needed?
- Movie night - \$0 goal
 - Kona Ice and a savory food truck will be onsite
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- Dining for Dollars - \$3500 for year
 - We have 2 people co-chairing!
 - November Proto's Pizza in Gunbarrel opp - 15% of proceeds for a night

Martha -

- 1st Quarter billing will not yet be available
- Martha will forward entire spreadsheet to Maggie

Communications

- Need Bios and photos!

- Emily Vaughn - Leadership St. Vrain - sent Sarah notes from recent meeting - what district is working on - Should Sarah put up on website? All agree Yes!
- Will need to do a PTAC shout point for dinners
- Niwot Trot - shout point next week
- Online directory/membership toolkit - able to update?

President

- Introductions
- Watch Dogs
 - Can we find Dad's to talk about experience
- Movie Night Vote
- Niwot Trot
- Spirit Wear
- Gift Cards
- Grants
- Realtor Sponsorship

Upcoming events

- Cougar Campaign 9/12-10/31
- Watch Dogs 09/27 6pm
- Movie Night 9/30 (10/7 as the make-up day)
- Niwot Trot 10/2
- Winter Book Fair 12/9-12/16

Treasurer

- Surplus
 - Using GL account 6100 ("School Support") to track expenditures
 - \$1,043 disbursed to date (speaker/audio, Sunset pool)
- State of finances
 - Updated through 8/31/22 and published on website
 - Total cash balance is \$61,348 as of 8/31/22
- Budget
 - We are currently on track for our total annual budget
 - Will provide budget/actual report at end of Q1/September
- Niwot Trot Money Collection
 - \$3,050 online payments as of 9/20/22
 - \$3,700 check payments as of 9/20/22
 - \$4,101 disbursed as of 9/20/22
- Spirit Wear Money Collection

- \$7 received from 1st Place Spiritwear
- Who has access to sales/reporting? I only receive and deposit checks.

Secretary

- Updates
- Gift Card Guidelines
- Grant Guidelines
- Question to the group about rolling the gift card \$ and grant money together with a single application form for next year
- Niwot Trot - prizes are complete

Volunteer Coordinator

- Updates

Next Meeting